

The Eighth POMS-HK International Conference

7-8 January 2017 ♦ The Hong Kong University of Science and Technology, Hong Kong

REGISTRATION FORM

Please complete this two-page form and return a scanned copy with your signature and appropriate payment to the Conference Secretariat Office by email pomshk2017@ust.hk.

Eighth POMS-HK International Conference Secretariat Office

Website: <http://pomshk2017.ust.hk/>

Email: pomshk2017@ust.hk

Fax: (852) 2358-2421

Personal Particulars (Please type)

Title (Prof/Dr/Mr/Ms)	<input type="checkbox"/> Others, please specify:		
Name in English	Family name:	Given name:	
Name in Chinese (if applicable)	Family name:	Given name:	
Position and Institution <small>(To be shown on Receipt and badge)</small>			
Corresponding Address			
Phone Number	<small>(Country code) - number</small>	Email Address	

Other Information

Have you submitted an abstract/paper to the conference? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide the abstract/paper title:
Will you join the dinner on 7 Jan 2017 (Day 1)? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please indicate any special dietary requirements: <input type="checkbox"/> Vegetarian <input type="checkbox"/> Others, please specify:

Conference Registration Fee ^{Note 1}

	Payment made on or before 5 Dec 2016 ^{Note 2}	Payment made after 5 Dec 2016
General Participants	<input type="checkbox"/> HK\$2,800	<input type="checkbox"/> HK\$3,800
Full-time students ^{Note 3} Signature of thesis/academic advisor: _____ Name of thesis/academic advisor: _____	<input type="checkbox"/> HK\$1,500	<input type="checkbox"/> HK\$2,500

Note: Students are required to attach a copy of student ID card to the Conference Secretariat Office for verification.

Payment Method ^{Note 4}

<input type="checkbox"/> Pay by credit card (Visa or MasterCard Only) Payment Declaration: I would like to settle the payment of HK\$ _____ by Credit Card: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard CVV/CVC number: _____ (a 3-digit code on the signature panel at the back of your credit card) I hereby authorize the Eighth POMS-HK International Conference to debit my account for the above-mentioned amount. Card Number: _____ - _____ - _____ - _____ Expiry Date (mm/yy): _____ / _____ Name of Cardholder: _____ Signature: _____ Date: _____

Payment Method ^{Note 4}

Pay by Bank Transfer / Wire Transfer (Telegraphic Transfer)

The registration fee can be remitted to the following University's bank account:

Bank 收款银行名称 : Hang Seng Bank Limited, UST Branch
Bank Address 收款银行地址 : Hang Seng Bank Limited
Room G030, The HKUST, Clearwater Bay, Kowloon, Hong Kong
Bank Account Name 收款人账户名称 : The Hong Kong University of Science and Technology
Bank Account No. 收款人银行账号 : 024-361-008071-669
SWIFT Code 环球财务通讯协会密码 : HASE HKHH

Important note:

- 1. Participants who pay by bank transfer / wire transfer should put down a remark “POMS-HK 2017” on the pay-in-slip/remittance message for identification.**
- 2. If it is a local remittance, no bank charge is levied on the University's account. However, if it is a remittance from overseas, participants are required to pay the bank handling charges.**
- 3. Please send us a copy of the pay-in-slip / remittance receipt together with your registration form by email pomshk2017@ust.hk or by fax (852) 2358-2421.**

NOTES

1. Conference Registration Fee

- Registration fee includes (1) Conference Materials, (2) All Paper Sessions, (3) Refreshments and Lunches, (4) Conference Dinner; NO partial refund if the registrant does not attend any part of the event.
- Registration forms without payment information will not be processed.
- No refund may be processed after payment settlement.
- One form for EACH PARTICIPANT.
- Each accepted paper must have at least ONE registration.

2. Important Dates

- Early bird rate applies for payments received by **5 December 2016**. After this date, regular rate applies.
- Accepted abstracts will be published on the conference website only if the presenting author has registered for the conference by the registration deadline for presenting authors (**which is 10 December, 2016**).
- Deadline for registration: **16 December 2016**.

- 3. Students are required to send a copy of student ID card together with this registration form to the Eighth POMS-HK International Conference Secretariat Office for verification. Name and signature of thesis advisor or academic supervisor is required.**

4. Payment Method

- All registration fees will be charged in Hong Kong dollars. For overseas participants, the exact amount of the registration fee will be based on the exchange rate on the date of transaction. **Participants who pay by Wire transfer (Telegraphic transfer) are required to pay the bank handling charge.**
- Once your registration form is received, the Conference Secretariat Office will send an acknowledgement to you via email.
- Official payment receipt will be available upon your arrival at conference registration desk during the conference.
- Please do NOT send cash, and **NO cheque is accepted**.
- We strongly encourage all participants to **register and pay before the registration deadline** to ensure all of your registration requests/needs can be met.

5. Personal Information Collection Statement

The personal data collected from you will be used by the authorized personnel of the Eight POMS-HK International Conference and its agencies for the purposes of processing registration. The data will not be disclosed by us to any other party without your prior consent.

*** For further enquiry about the registration, please contact us at pomshk2017@ust.hk.***